

Bylaws of

Provincial Medical Acupuncture Association, Inc.

1. Definitions
2. Objects
3. Fiscal Year
4. Membership
5. Meetings of Members
6. Directors
7. Officers
8. Financial Disclosure
9. Bylaws
10. Liquidation and Dissolution

1. DEFINITIONS

On these and all other bylaws of the corporation, unless the context otherwise requires or specifies:

- (a) “Act” means The Non-Profit Corporations Act, 1995, as amended or replaced from time to time, and in the case of such amendment, any reference in the bylaws of the corporation shall be read as referring to the amended provisions;
- (b) “The corporation” means Provincial Medical Acupuncture Association, Inc.
- (c) “The directors”, “board” and “board of directors” means the directors of the corporation for the time being;
- (d) The headings used in the bylaws are inserted for reference only and are not to be considered in constructing the terms thereof or to be deemed in any way to clarify, modify or explain the effect of any such term;
- (e) All terms contained in the bylaws and which are defined in the act shall have the meanings given to such terms in the act;
- (f) Words importing the masculine shall include the feminine and words importing the singular shall also include the plural and vice versa;
- (g) “member” means a member in good standing;

2. OBJECTS

The objects of the corporation are:

- (a) to promote the science, art and philosophy of medical acupuncture;
- (b) to establish standards and qualifications of the members to a level consistent with the professional standards of the corporation;
- (c) to provide a means by which the public is ensured of the qualifications of the members.

3. FISCAL YEAR

The fiscal year of the corporation shall end on the 31th day of March in each year.

4. MEMBERSHIP

- (a) The membership of the corporation shall consist of practicing, non-practicing and student members.
- (i) A practicing member is entitled to all privileges of membership including the right to vote at meetings of members. Designation for practicing members is D. Ac which stands for diploma in acupuncture. A candidate for practicing membership must:
1. be eligible to practice acupuncture in accordance with the eligibility guidelines;
 2. pay the prescribed membership fee and annual dues as set by the corporation;
 3. complete the membership request form;
 4. maintain professional liability insurance in an amount as set by the corporation.
- (ii) A non-practicing member is entitled to all privileges of membership not including the right to vote at meetings of members. Designation for non-practicing members is D. Ac which stands for diploma in acupuncture. A candidate for non-practicing membership must:
1. be eligible to practice acupuncture in accordance with the membership eligibility guidelines;
 2. pay the prescribed membership fee and annual dues as set by the corporation;
 3. complete the membership request form;
 4. not be practicing acupuncture in Saskatchewan.
- (iii) A student member shall be entitled to attend meetings of the members but not be entitled to vote. A candidate for student membership must:
1. be enrolled in approved training body for acupuncture;
 2. pay the prescribed membership fee and annual dues as set by the corporation.
- (b) The fees for non-practicing and student membership will be ½ of the prescribed fees for a practicing membership as set or changed from time to time by the corporation.
- (c) Membership fees and annual dues are non-refundable

5. MEETINGS OF MEMBERS

- (a) An annual meeting of the members shall be held in the month of April at a time and place decided by the membership at the previous annual meeting or by the directors.
- (b) The president may call a special meeting of the members but shall do so by written request.
- (c) Notice of the time and place of a meeting of members shall be sent not less than 15 days or not more than 50 days prior to the meeting to each member entitled to attend the meeting.
- (d) No member is entitled to more than one vote on any questions.
- (e) Members shall vote by show of hands.
- (f) A quorum will consist of a minimum of 10% of the membership.

6. DIRECTORS

- (a) The directors shall manage the activities and affairs of the corporation.
- (b) The directors shall consist of at minimum a president, but may also include a vice-president, treasurer and secretary.
- (c) Directors shall be elected at the annual meeting.
- (d) Directors will hold office until the end of the meeting at which their successors are elected.
- (e) Subject to (d), the term of office for directors shall be for a 6 year term for the initial board of directors with a 2 year term for each following term
- (f) Where there is a vacancy on the board prior to the expiration of the term, the remaining board members may appoint a member for the remainder of the term, at which the membership may elect a member to that position.
- (g) The board of directors will meet throughout the year as they see fit to properly handle the affairs of the corporation.
- (h) The quorum at a board meeting will be a majority of the board.

7. OFFICERS

The board of directors shall:

- (a) appoint a president

- (b) designate the offices of the corporation, appoint persons as officers, specify the duties and delegate powers to manage the business affairs of the corporation to those appointed.

8. FINANCIAL DISCLOSURE

- (a) the directors shall provide to the members at every annual meeting:
 - (i) financial statements for the year ended not more than more than 4 months before the annual meeting;
 - (ii) the report of the auditor, if any; and
 - (iii) any further information respecting the financial affairs of the corporation

- (b) The directors shall approve the financial statements and shall evidence their approval by the signature of one ore more of the directors

- (c) No financial statement shall be circulated unless it has been approved by the directors and accompanied by the report of the auditor, if any.

- (d) The corporation shall send a copy of the financial statements to the Director, Corporations Branch, Saskatchewan Justice.

9. AMENDMENTS TO BYLAWS

- (a) The directors may, by resolution, make, amend, or repeal any bylaws that regulate the activities and affairs of the corporation.

- (b) The directors shall submit a bylaw or an amendment or repeal of a bylaw to the next meeting of members and the members may, by ordinary resolution, confirm reject or amend the bylaw, amendment or repeal.

- (c) A bylaw, or an amendment or repeal of a bylaw is effective from the day of the resolution of the directors until confirmed, confirmed as amended or rejected by the members.
- (d) If a bylaw, or any amendment or repeal of a bylaw is rejected by the members or is not submitted to the next meeting of members, the bylaw, amendment or repeal thereof, ceases to be effective and no subsequent bylaw, amendment or repeal having substantially the same purpose or effect shall be effective until confirmed or confirmed as amended by the members.

10. LIQUIDATION AND DISSOLUTION

The remaining property of the corporation shall, in the course of liquidation and dissolution, be transferred to and split equally amongst the membership.